



Grand Asian University, Sialkot

MONITORING AND REPORTING POLICY

(2026)

ALIGNED WITH UNITED NATIONS
Sustainable Development Goals 2030



SDG 16

Peace Justice and Strong Institutions

Document Reference

GAUS-SUS-GOV-004

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22 Feb, 2026

Review Cycle

Every 3 Years



1. PURPOSE

Grand Asian University Sialkot (GAUS) recognizes that effective sustainability management requires systematic monitoring, accurate data collection, transparent reporting, and continuous performance improvement. This Policy establishes the institutional framework for monitoring, evaluating, documenting, verifying, and reporting sustainability performance across all academic, administrative, operational, and community engagement activities of the University.

2. SCOPE

This Policy applies to:

- All academic departments and faculties
- Administrative and operational units
- Sustainability-related projects and initiatives
- Campus infrastructure and resource management systems
- Students, faculty, staff, and relevant stakeholders
- Sustainability reporting and external ranking submissions
- Data collection activities supporting institutional sustainability performance

3. POLICY STATEMENT

GAUS is committed to maintaining a transparent, evidence-based, and accountable sustainability monitoring and reporting system that supports institutional decision-making, regulatory compliance, stakeholder engagement, and continuous improvement. The University shall regularly monitor sustainability indicators, verify supporting evidence, evaluate performance trends, and publish sustainability-related information through institutional reporting mechanisms.

4. OBJECTIVES

The objectives of this Policy are to:

- Establish a standardized sustainability monitoring framework.
- Ensure accuracy, reliability, and consistency of sustainability data.
- Support evidence-based sustainability planning and decision-making.
- Monitor institutional progress toward sustainability goals and targets.
- Facilitate participation in national and international sustainability assessments.
- Enhance transparency and accountability.
- Promote continuous improvement in sustainability performance.
- Strengthen institutional sustainability governance.

5. INSTITUTIONAL COMMITMENTS

GAUS shall:

5.1 Sustainability Data Management

- Establish standardized procedures for sustainability data collection.
- Maintain institutional sustainability databases and records.
- Ensure consistency across all reported indicators.
- Preserve documentary evidence supporting reported information.

5.2 Performance Monitoring

- Monitor sustainability performance annually.
- Track progress against institutional sustainability targets.
- Evaluate resource consumption, environmental impacts, and operational



efficiency.

- Identify areas requiring corrective actions and improvement.

5.3 Reporting and Disclosure

- Prepare annual sustainability performance reports.
- Maintain sustainability documentation repositories.
- Publish sustainability information through institutional platforms.
- Communicate sustainability achievements and progress to stakeholders.

5.4 Verification and Quality Assurance

- Verify data prior to institutional reporting.
- Conduct internal reviews of sustainability submissions.
- Ensure traceability of all supporting evidence.
- Promote accuracy and integrity in sustainability reporting.

5.5 Continuous Improvement

- Utilize monitoring results to improve sustainability performance.
- Review institutional targets periodically.
- Strengthen sustainability initiatives based on performance outcomes.
- Encourage innovation and best practices.

6. SUSTAINABILITY MONITORING FRAMEWORK

The University shall monitor sustainability performance across the following areas:

A. Setting and Infrastructure (SI)

- Campus area and green space
- Green building initiatives
- Biodiversity conservation
- Sustainable infrastructure development

B. Energy and Climate Change (EC)

- Electricity consumption
- Renewable energy generation
- Energy efficiency initiatives
- Carbon footprint
- Greenhouse gas reduction measures

C. Waste Management (WS)

- Waste generation
- Recycling activities
- Composting operations
- Hazardous waste management
- Plastic reduction initiatives

D. Water Management (WR)

- Water consumption
- Water conservation measures
- Water recycling and reuse
- Water quality monitoring

E. Transportation (TR)

- Vehicle usage
- Sustainable transportation initiatives
- Green mobility programs
- Carbon reduction measures

F. Education and Research (ED)

- Sustainability courses
- Sustainability research projects



- Publications
- Community outreach activities
- Sustainability-related events
- Student engagement programs

7. GOVERNANCE STRUCTURE

Vice Chancellor

- Provide strategic oversight.
- Approve annual sustainability reports.
- Review institutional sustainability performance.

Sustainability Steering Committee

- Review sustainability progress.
- Recommend strategic improvements.
- Monitor achievement of sustainability targets.

Sustainability Coordination Committee

- Coordinate sustainability data collection.
- Verify indicator submissions.
- Maintain institutional sustainability records.
- Prepare sustainability reports.

Departmental Sustainability Focal Persons

- Collect departmental sustainability data.
- Maintain supporting evidence.
- Ensure data accuracy and timely submission.

Quality Enhancement Cell (QEC)

- Support quality assurance processes.
- Verify documentation consistency.
- Review reporting procedures.

8. KEY PERFORMANCE INDICATORS (KPIs)

The University shall monitor and report, at minimum, the following indicators:

Indicator	Baseline (2026)	Target (2030)
Sustainability Reports Published	1 annually	1 annually
Sustainability Data Verification Rate	100%	Maintain 100%
Departmental Reporting Compliance	90%	100%
Sustainability Indicators Monitored	All UI GreenMetric indicators	Maintain full coverage
Evidence Documentation Availability	95%	100%
Sustainability Website Updates	Quarterly	Monthly
Sustainability Audits Conducted	1 annually	2 annually
Stakeholder Sustainability Reports	Annual	Annual + Mid-Year Review



9. REPORTING MECHANISMS

GAUS shall prepare and maintain:

- Annual Sustainability Report
- Sustainability Performance Dashboard
- UI GreenMetric Submission Records
- KPI Monitoring Reports
- Carbon Footprint Reports
- Energy Consumption Reports
- Water Consumption Reports
- Waste Management Reports
- Biodiversity Monitoring Reports
- Community Outreach Reports
- Sustainability Research Reports

10. DATA VERIFICATION REQUIREMENTS

All sustainability-related data shall be supported by appropriate evidence, including:

- Official institutional records
- Utility bills
- Financial records
- HR records
- Attendance records
- Research and publication records
- Photographic evidence
- GIS maps and inventories
- Policy documents
- Meeting minutes
- Audit reports

No sustainability indicator shall be reported without supporting evidence and verification.

11. CONTRIBUTION TO SUSTAINABLE DEVELOPMENT GOALS (SDGs)

This Policy contributes directly to:

- SDG 4 – Quality Education
- SDG 6 – Clean Water and Sanitation
- SDG 7 – Affordable and Clean Energy
- SDG 11 – Sustainable Cities and Communities
- SDG 12 – Responsible Consumption and Production
- SDG 13 – Climate Action
- SDG 16 – Peace, Justice and Strong Institutions
- SDG 17 – Partnerships for the Goals



Registrar / Head Sustainability Office



Pro - Vice Chancellor